

## Minutes of the 2018 Annual Meeting

Of the Membership of Lutheran Services in America, Incorporated  
Wednesday, May 2, 2018 / 9:00am – 10:30am  
Omni William Penn, Pittsburgh, Pennsylvania

*The Annual Members Meeting was preceded by a plated breakfast.*

### I. Call to Order

Mr. David Fenoglietto, President and CEO of Lutheran SeniorLife and Chairperson of the Lutheran Services in America (LSA) Board, welcomed the attendees to the Annual Meeting and the 2018 LSA Annual Conference. David announced the presence of a quorum and called the Meeting to order at 9:00 am. David noted that over 256 attendees were present from 30 states. He welcomed the first time attendees to the 2018 LSA Annual Conference.

### II. Opening Prayer

Rev. Kevin Robson, Chief Mission Officer of The Lutheran Church-Missouri Synod led the members in prayer.

### III. Approval of Agenda

Motion

ADOPTED

*That the Agenda for the 2018 LSA Annual Meeting be approved as presented.*

### IV. Minutes of the May 5, 2017 Lutheran Services in America Annual Meeting

Motion

ADOPTED

*That the Minutes of the 2017 LSA Annual Meeting be approved as presented.*

### V. Report to the Chairperson

David Fenoglietto provided a brief report of the Chairperson. David's report focused on the significant impact of the LSA network to magnify the efforts and extend the reach of the individual member organizations. David noted that his own organization, Lutheran SeniorLife, has benefited from the experience of other LSA members and technical support provided.

### VI. Report of the President and CEO

Charlotte Haberaecker, President and CEO of the Lutheran Services in America, welcomed and thanked the members for attending the 2018 LSA Annual Conference. During her report, Charlotte highlighted the following:

Points to add.

## **VII. Financial Report for the Lutheran Services in America Fiscal Year 2017**

Mr. Larry Bradshaw, President and CEO of National Lutheran Communities and Services, Inc. and Member of the Lutheran Services in America Audit Committee, reported on the LSA financial report for FY 2019. He noted that the audited financial statements were provided in the Annual Meeting section of the Conference program. The independent auditing firm, CliftonLarsonAllen, LLP, performed an audit of Lutheran Services in America as of June 30, 2017 and 2016.

The Audit Committee met with the auditors at the beginning of the audit and at the end of the examination to discuss the results. The audit was completed in August 2017 and represented a clean opinion with no material weaknesses or significant deficiencies. For the ninth consecutive year, no internal control letters were issued. At the January 2018 Board Meeting, the Board of Directors appointed CliftonLarsonAllen, LLP, to conduct the FY 2018 audit. The Audit Committee membership consisted of Junia John-Straker (Chair), Larry Bradshaw, James Zils and outside members, Chris Reighard, SVP Finance and Planning, Allegheny Lutheran Social Ministries and Kirby Nickerson, Chief Financial Officer, Lutheran Services Carolinas.

## **VIII. Presentation: Lutheran Services in America Fiscal Year 2019 Budget**

Ms. Jodi Harpstead, Chief Executive Officer of Lutheran Social Service of Minnesota and Member of the Lutheran Services in America Governance Committee, presented the Lutheran Services in America FY 2019 Budget. She referenced the proposed budget provided to the membership in the Annual Meeting materials. It was noted that the proposed budget had been reviewed and approved by the appropriate individuals from the ELCA and The LCMS as required.

She noted that LSA's strategy, services, and funding have changed over the past five years and that its budget has evolved from Board-approved net losses to net revenue in FY 2016-2018. She noted the proposed revenue for FY 2019 is \$3.8 million with expenses of \$3.7 million and a small positive net revenue of \$3,400

The budget includes a modest 2 percent increase in member dues. Lutheran Services in America cash positioning is strong and meets the Board-required reserves. The Board recommended the FY 2019 budget, as presented, to the LSA membership for approval.

Ms. Jodi Harpstead received no questions from the Membership on the Lutheran Services in America FY 2019 Budget

David Fenoglietto requested and received a second to the motion.

**Motion**

**ADOPTED**

*That the LSA Fiscal Year 2019 Budget be adopted as presented.*

**IX. Report of the Governance Committee**

David Swartling, Chair of the Governance Committee, referenced the Annual Meeting materials pertinent to the following slate of nominees as recommended for the Board of Directors of the Lutheran Services in America.

David Fenoglietto requested and received a second to the motion.

**Motion**

**ADOPTED**

*That Jodi Harpstead be reelected to a second term and that Darrell Gordon be elected to a first term on the Board of Directors for a three year term (July 1, 2018 – June 30, 2021)*

**X. Recognition of Board Service**

**Newly-Elected Board Officers**

David Fenoglietto announced newly elected officers of the LSA Board of Directors, whose new terms begin on July 1, 2018:

David Fenoglietto, Chairperson (second term); Betty Oldenkamp, Vice Chairperson (second term); David Swartling, Secretary (second term); and Jim Zils, Treasurer (second term)

**Departing Board Members**

David Fenoglietto expressed gratitude to the departing board member: Junia John-Staker. Junia accepted a gift from, the Lutheran Services in America Board of Directors in appreciation of her services.

**XI. Invitation to the 2019 Lutheran Services in America Annual Conference**

David Fenoglietto, President and CEO of Lutheran SeniorLife invited the membership to attend the 2019 Annual Conference on April 30 – May 2, 2019 in Chicago, Illinois

**XII. Closing Prayer**

Rev. Jim Bosse, Vice President, Community and Organizational Care, Graceworks Lutheran Services led the closing prayer

**XIII. Adjournment of the Meeting**

David Fenoglietto thanked the membership and adjourned the meeting at 10:00 am

Respectfully submitted



David Swartling  
Governance Committee